

Duke Kunshan University

Prematriculation Credit Information to be Completed by High School

Student Name:

Student ID:

(4-digital number)

College or University where
course(s) were taken:

Course(s):

Principal or Guidance Counselor,

The student named above requests your assistance. Students who wish to transfer credit completed at another college or university prior to enrollment at Duke Kunshan University are required to supply confirmation from their high school that the completed coursework meets certain criteria.

Please consider the following statement:

The course(s) identified by the student named above was(were) not used to satisfy high school graduation requirements.

If the statement is accurate, please complete the following information, affix the school seal or stamp, and return this form to the appropriate office at your earliest convenience. Your cooperation is appreciated.

School Name:

Date:

School Official Name (print):

School Official Signature and Title:

Please email this completed form to the Office of the Registrar at Duke Kunshan University at dku-registrar@dukekunshan.edu.cn.

School Seal:

Campus Address:

Academic Building Room 3124
Duke Kunshan University
No. 8 Duke Avenue
Kunshan, Jiangsu Province 215346

Contact:

E-mail: dku-registrar@dukekunshan.edu.cn
Phone: (+86) 512-3665-7021