**Emerging Leaders LLC**

**Syllabus**

**(2022 Fall)**

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| **Advisor:** Dean Jason Gainous  Dean Raphael Moffet  **Learning Community Assistant:** Jiahe Yang (Ellen) | **Office and phone:**  **Email:**  **Office and phone:**  **Email:**  **Email:** [jy331@duke.edu](mailto:jy331@duke.edu)  **Office hour:** 6 hours/week |

**Overview**

Welcome to the Emerging Leaders Living Learning Community! We believe EVERYONE has leadership potential within them. This leadership-oriented community brings together students who share interests in leadership development and personal growth. Students of the Emerging Leaders LLC will work together to identify their own leadership styles and abilities, learn to think critically about leadership as a subject, and cultivate a growth mindset. More importantly, students will benefit from exclusive opportunities to connect with successful leaders working across a diverse array of fields.

Our activities are a organic combination of Leadership theories (such as the Social Change model) and experiential leadership practice. The form of activities includes but not limited to workshop, guest speaker lecture, excursion, leadership retreat, and games.

This community is a collaboration between the Residence Life, Student Affairs & Faculty Affairs. Specifically, we will have close collaboration with the Global Leadership Academy (GLA). Members of Emerging Leaders LLC will have easier access to GLA resources and opportunities of early application to GLA. All activities and experiences are designed to enhance each student’s professional skills and overall college experience, thereby empowering them to post-graduate success.

**LCA profile**

I’m Jiahe Yang (Ellen) from class of 2025, and I come from Beijing. I have a wide range of hobbies, such as photography, hiking, and going to galleries. Back in high school I have successfully lead events such as aid education, career days, and drama festivals. Thanks to my past leadership experiences, I gained my own insights on definitions of leadership. Generally, I think leadership is the methods of effectively guiding yourself and others, then reach a common goal and positively impact the community. It’s my great pleasure to be the LCA of Emerging Leaders living learning community.If you have any questions related to Emerging Leaders LLC, please contact me via email: [jy331@duke.edu](mailto:jy331@duke.edu).

**Advisor**

Jason Gainous

Associate dean of undergraduate studies

**Overall Living Learning Community Goals**

* Provide students with a sense of belonging in a community of their peers united by a common interest
* Ensure students’ intellectual, personal, and social growth by providing them with opportunities to learn in a collaborative, engaging environment.
* Integrate students’ academic, social, and residential experiences, providing a seamless learning environment in which students develop “connected knowing” outside of the classroom on disciplinary and interdisciplinary projects.
* Challenge and support students to test their skills/knowledge through applications, experiences, reflection and synthesis outside the classroom. Examples of this include intellectual discussions, trips, projects, speakers and events.
* Offer opportunity for faculty and staff to engage in university service and student mentoring in intentional mentorship with students outside of the classroom in their field of interest or discipline.

**Emerging Leaders LLC Goals**

* Identify students’ own leadership styles and abilities while they learn to think critically about leadership as a subject,
* Challenge students to integrate leadership, knowledge, theory, and experience to increase individual understanding of leadership and how it is applied in multiple contexts.
* Promote students to develop problem-solving skills via teamwork
* Challenge students to be increasingly global-oriented and encourage students to collaborate in a diverse environment.
* Facilitate students to cultivate growth mindset and encourage students to embrace challenges
* Live DKU’s core purpose of developing leaders of character dedicated to serving the greater good.

**Tentative Featured activities**

* + Leadership conferences, workshops, and retreats
  + Dinners with DKU Alumni who were/are involved in leadership on and off campus
  + Community outreach month in December, focused on applying leadership through service
  + Participate in LLC challenges
  + Participate in neighborhood association events
  + Field trip to company in Kunshan/Suzhou/Shanghai
  + Information sessions about potential internship opportunities and post-graduation career paths
  + Group retreat focused on building individual, group, and community leadership skills
  + Community outreach efforts to connect with the wider DKU/Kunshan community and apply leadership skills
  + Leadership seminar to encourage community bonding, as well as personal leadership growth and development
  + Community building activities (movie/game/karaoke nights, etc.)
  + Lunch/coffee with advisor/ faculty

*\*These events have not yet been scheduled but will be ongoing throughout both fall and spring semester.*

**Ten reasons why you should join the Emerging Leaders LLC:**

**If you want to…**

* Gain effective and personalized leadership skills and apply them in your future life
* Be outstanding in the increasingly competitive environment
* Know how to better facilitate productive teamwork
* Enhance your confidence
* Meet successful leaders and learn experiences from them
* Have a clearer picture of your future and improve career prospects
* Strenghen communication and negotiation abilities
* Develop greater emotional intelligence
* Influence others and the community in a positive way
* Become more insightful and excel in managing your life

**Then join the Emerging Leaders LLC!**

**Expectations of Residents**

* Equipped with growth mindset and have courage to embrace challenges
* Have teamwork spirit and able to collaborate with people from different backgrounds
* Be prepared to live and learn in a multicultural environment
* Be innovative
* Positively engage in designed LLC activities

**LLC Commitment**

As a member of the Emerging Leaders LLC, I agree to the best of my ability attend LLC functions and actively participate in LLC events.  Also, as a member of this community I will strive to:

•     Attend AT LEAST four LLC event per semester.

•     Connect intellectually and emotionally with LLC peers through learning experiences and leadership development activities.

•     Transform view of self and others by developing leadership qualities and applying them in the wider DKU Campus and Kunshan communities.

•     Support each in learning, leading, and growing.

•     Connect to the larger DKU campus community by applying leadership skills.

•     Use the tools gained through the LLC as a means of serving others.

**Tentative Curriculum (2022 Fall)**

**Theoretical base: The Social Change model**

Have you ever wondered what leadership is and how we can become better leaders? The curriculum of the Emerging Leaders LLC follows after the Social Change model (SCM) that established in 1994. The SCM is based on seven key values, also known as “the 7 C’s”, namely **consciousness of self, congruence, commitment, common purpose, controversy with civility, collaboration, and citizenship.** The seven C’s consists of individual value (consciousness of self, congruence, commitment), group value (collaboration, common purpose, controversy with civility) and society value (citizenship).Furthermore, the individual value, group value and society value interacts with each other and make social changes together. The 4 sessions throughout the academic year will separately focus on individual leadership, group leadership, community leadership, and lifelong leadership.

* Session 1 (Individual Leadership)

***Theme: “Know Yourself”***

* + Focus Points
    - Individual Leadership
    - Self-Awareness
    - Personal Values
  + Core Questions: Who am I? What am I passionate about? What are my strengths? What is my study and work pattern? What might be my leadership style? How can I prepare myself to be the best leader possible?
  + Major Events:
    - Welcome Event: Icebreaker activities
    - Group Dinner
    - Themed Tea with the dean (Academic)
    - Tarot reading (Social)
    - GLA panel talk/ Workshop: School Leaders and Guest Speaker Roundtable (Academic)
* Session 2 (Group Leadership)

***Theme: “The Invincible Team”***

* + Focus Points
    - Group Leadership
    - “Leading by Following”
    - Leading diverse groups
  + Core Questions: Who leads the group? How are groups led? What roles are there in the group? How can I be a better group leader? How to facilitate productive teamwork? How to address in-group conflicts?
  + Major Events:
    - Group dinner
    - GLA/ARC panel talk: How to achieve productive teamwork? (academic)
    - Workshop: What Makes a Leader? --Conversation with Company Leaders (Academic)
    - Excursion: Scavenger hunt (Combining leadership theories by asking questions at checkpoints)
    - Board game night (Social)
    - One-Day Leadership Conference (\*)
* Session3 (Community Leadership)
* Session 4 (Lifetime Leadership)

*\*(Session 3 & 4 curriculum are still under designing by LCA)*

**Important Dates for Fall Semester**

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| **Time** | **Event** | **Location** |
| Week1, Session 1 | LLC Welcome Event | LLC Common Area |
| Sep. 8 | Group Dinner | LLC Student Kitchen |
| Week 3, Session 1 | GLA panel talk/ Workshop: School Leaders and Guest Speaker Roundtable | Water Pavillion |
| Week 5, Session 1 | Themed Tea with the Dean | LLC Common Area |
| Week 7, Session 1 | Destress: Tarot Reading | LLC Common Area |
| Week1, Session 2 | Excursion: Scavenger hunt | Off-Campus  (Field Trip) |
| Oct. 2 | Group Dinner | LLC Student Kitchen |
| Week 3, Session 2 | GLA/ARC panel talk: How to achieve productive teamwork? | AB Ballroom |
| Week 5, Session 2 | Workshop: What Makes a Leader? --Conversation with Company Leaders | LLC Common Area |
| Week 8, Session 2 | Board game night | LLC Common Area |
| Nov. 6 | Group Dinner | LLC Student Kitchen |

**Compliance with Residence Life Policies and Procedures**

In the Global Citizenship LLC, all individual conducts and organized actitives must comply with the policies and procedures of DKU Residence Life. Any violation can result in the intervention from RAs, Res Life staff, or Student Conduct.

Residence Life ([residencelife@dukekunshan.edu.cn](mailto:mailto:residencelife@dukekunshan.edu.cn)) manages several policies and procedures particularly important for residents, such as Bulletin Board Posting, Kitchen, Lockouts, Sports, and more. These policies and procedures, and more, can be found in the Handbook. If there’s a discrepancy between the Handbook and what’s written below, the Handbook will be considered the official version.

**Guests**

Residents are allowed to have visitors in their room with the approval of their roommate(s). All visitors (defined as anyone not assigned to the room or suite) must abide by all University and Room Assignment Agreement policies, and they are the responsibility of the hosting resident. Residents can have no more than four visitors at a time. DKU student visitors can spend the night in the host resident’s room a maximum of 4 consecutive nights, if and only if the roommate(s) allows. People who are not DKU students are not allowed in the residence halls between 11:00 PM – 8:00 AM and are required to sign in at the entrance of the residence hall. Residence Life staff may require a guest to leave a room.

**Quiet Hours**

Quiet Hours are in effect nightly Sun night – Fri morning from 11:00 PM – 8:00 AM nightly, and Sat and Sun mornings from 1:00 AM – 10:00 AM. Reasonable levels of noise can occur outside Quiet Hours. Excessive or intrusive noise at any time is prohibited. 24-Hour Quiet Hours are in effect from the last day of class through the end of the session.

**Residence Hall Opening & Closing Dates**

For the current academic year, the dates of residence hall opening and closings can be found in your Room Assignment Agreement or online at <https://dukekunshan.edu.cn/en/student-life/residencelife/residence-life-calendar>.

**Room Assignment Agreement**

The Room Assignment Agreement, available in MERCURY, is legally binding, and all policies and procedures outlined therein apply. In the event of a policy or procedural discrepancy between this Handbook and the Room Assignment Agreement, the Room Assignment Agreement will be considered the official version.

**Room Consolidation**

In an effort to create more room options for incoming and existing residents, ensure payment and experience equity, and maximize use of available space, the University enact a consolidation process within the first two weeks of classes each semester. Residents without roommates and/or completely full suites, for any reason, will be emailed and given the options below. Residence Life reserves the right to mandate a relocation for consolidation purposes.

* **Select a New Roommate:** You may select a new roommate from among those in the consolidation process, and chose which of your current rooms you will live in
* **Have a Roommate Assigned/Wait:** If you do not select a roommate from among those in the consolidation process, Residence Life will assign you a new roommate, based on room assignment application lifestyle selection compatibility. The room you will live in will be randomly assigned. If the number of people and spaces don’t match, it is possible for a person to remain in their current situation, which is considered “waiting”. If a student is “waiting”, they will stay in their current space (without a rate adjustment), with the understanding that a new roommate may be assigned to them at any time. They are required to keep the empty space ready for immediate and welcoming move in. Advance notice will be attempted, but isn’t guaranteed in all circumstances

**Roommate Mediation Process**

Interpersonal misunderstandings, tension, and conflicts seem to be inevitable for the engaged citizen. Sometimes, these things happen right at home, in our own rooms. Therefore, Residence Life sets forward this roommate-driven process to help students learn through the situation at hand, giving them tools for success in the future. The process of harmonious relationship restoration or coping can be slow, time consuming, and frustrating. The first step is to attempt to work things out directly between roommates, using the Roommate Agreement and whatever explicit and implicit agreements were made. In situations where residents are unable to pleasantly resolve disputes on their own in this manner, Residence Life may intervene to work towards a resolution. The next step is to involve the Resident Assistant for a mediated conversation. The decision-making authority on how to move forward rests solely with the residents and the conversation will conclude with next steps on how to live together.

If residents continue to be unable to come to a resolution on their own, Residence Life will become more involved, and take some of the resolution decision-making authority from the residents and give it to the building’s Residence Life Coordinator. The Residence Life Coordinator will arrange another mediated conversation and work with residents to dictate next steps on how to live together.

Roommate who continue to be unable to come to a resolution on their own, may be referred to an arbitration hearing. In an arbitration hearing, the head of Residence Life will review written statements about the case from each involved resident, the Resident Assistant who mediated, and the Residence Life Coordinator who mediated. They will then make a final resolution for the case. Possible outcomes include, but are not limited to, all residents receiving a mandatory administrative re-assignment.

Refusal to engage in any step of this process will result in re-assignments requests not being reviewed, or their case will move directly to an arbitration hearing, subjecting them to the possibility of a mandatory administrative re-assignment.

**Team Room Usage**

These spaces are available to everyone, any time, without reservation. As this is a community space, we expect you to share the space and not treat a room as if it were your own personal study location. Food and drinks are prohibited in the team rooms, as is leaving personal belongings. Items left in these spaces may be thrown away or confiscated.